



PO Box 6946, GCMC Qld 9726  
Email: [Balyana@bigpond.com](mailto:Balyana@bigpond.com)  
[www.coastacoustics.com.au](http://www.coastacoustics.com.au)  
ABN: 40224880855

## OBJECTIVES AND POLICIES

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### OBJECTIVES

The Coast Acoustics Music Association Inc is the Gold Coast Acoustic Music Club (the club). The club originated in 2005 and became incorporated 29 February 2008. The club is governed by its Rules of Association and the *Associations Incorporation Act (Qld) 1981*.

Coast Acoustics is a non profit community organisation. All proceeds go to the club.

The objectives of the club are to:

- Promote and enjoy acoustic music on the Gold Coast;
- Promote a greater understanding of the cultural diversity of acoustic music;
- Provide opportunities for community participation in acoustic music events;
- Provide opportunities for networking;
- Share information about acoustic music and events;
- Provide opportunities for learning and skills development in music; and
- Inspire and encourage people of all ages with an interest in music.

The club is managed by an executive committee (the committee). The committee has a legal and moral responsibility to manage the club's activities, finances and general business in the best interests of the members.

### MEMBERSHIP

Coast Acoustics has over 200 members who mainly live on the Gold Coast, South East Queensland and Northern New South Wales.

Annual membership costs \$10 for single adults and \$15 for families. Members receive:

- Discounted entry fees into club events
- Discounts on club merchandise
- Monthly newsletters and updates on club activities
- Opportunities to connect with broader networks
- Opportunities to participate in workshops jam sessions and club functions
- Opportunities to play at club gigs

Membership applications and renewals must be in writing and are subject to approval by the committee. Membership forms are available via email, the club website or at any club activity.

### ACOUSTIC MUSIC

Acoustic music is any music that is played predominantly with acoustic instruments.

An acoustic instrument is an instrument that does not require amplification. The instruments that are generally played at club activities include acoustic guitar, banjo,



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mandolin, fiddle, accordion, harmonica, double bass and Dobro. Electric bass and some brass or percussion instruments are acceptable.

Electric guitars, keyboards or any form of pre-recorded music are not considered to be acoustic. Full drum kits tend to drown out the other instruments and are not encouraged at club gigs unless it is essential for the performance.

Any form of acoustic music is welcome at club activities including original music, folk, bluegrass, blues, acoustic rock, roots, and traditional music.

### PERFORMERS

The club provides opportunities for emerging and established artists to perform to appreciative audiences in a relaxed and supportive atmosphere. Most club gigs consist of an open mic and a guest artist.

The club caters for performers of all ages and all levels of experience.

Performers must provide their own instruments. The club will provide the venue, PA, vocal and instrument mics, leads etc. Performers must advise in advance of any special requirements.

Each performer is responsible for looking after their instruments, equipment and any other personal belongings.

### OPEN MIC

Anyone can perform at an open mic session. Open mic performers do not have to be a club member. Experienced musicians and newcomers alike are welcome to participate.

Performers must place their name on the whiteboard provided to indicate the time that they intend to play. It is recommended that performers register early to secure a spot. If there is a high demand, members get preference.

Unless otherwise approved, open mic performers are allowed up to three songs for a maximum of ten minutes per band. If two people in the band want to perform three songs each, it must be shown on the whiteboard as two separate performances.

### PAYMENT

Members participate in club activities on a voluntary basis. Unless otherwise approved by the committee, members are not paid to perform or undertake any other club activity.

Subject to committee approval, members may be reimbursed for expenses they incur as a result of club activities.



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Members or guest artists may be paid in special circumstances (for example, for running a workshop at a festival). All such payment is subject to committee approval and is usually dependent upon the club receiving a grant funding or sponsorship.

### GUEST ARTISTS

A guest artist is a musician or band who has been invited to play at one of the regular functions or at a festival event. A guest artist may also be invited to run a workshop.

To become a guest artist, the artist must:

- Apply beforehand to the club president;
- Have experience as an established musician; and
- Provide a short bio and photo for the club website.

Guest artists usually play for 30 minutes. Guest artists receive free publicity via the club website and newsletters. Guest artists can promote their gigs, CDs and other merchandise at club events. Performers must have their own public liability and other insurance. Guest artists receive 12 months membership. The club usually provides (non-member) guest artists with a small contribution to help offset petrol and other expenses.

### AVAILABILITY OF MEMBERS FOR OTHER PERFORMANCES

The club provides musicians for events run by other organisations or individuals. In such cases, the committee aims to share those opportunities around to club members. Preference is given to member duos or bands. If duos or bands are not available, opportunities will be offered to solo acts. Any payment is usually made directly to the performer from the event organiser, with a small donation to the club.

### PRIVACY STATEMENT

The club collects information about members solely for the purpose of club administration. No information about members, including email addresses, is passed on without their consent.

Photos of the club events may include images of members and guests and may be used in club newsletters, websites or press releases for the purpose of informing members and promoting club activities. Anyone who has any concerns about the way that the club uses the information and/or images it collects should advise a committee member.

Performances will not be recorded at Coast Acoustics gigs without the express permission of the performer/s concerned.

### MANAGEMENT COMMITTEE

The Management Committee consists of the President, Secretary and Treasurer. The Management Committee determines club policy and meets every second month to consider



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membership applications, finances, the club's objectives and performance, major events and future direction. Meetings are chaired by the president or delegate. A quorum requires two members of the Management Committee.

All committee members are welcome to attend and vote on the issues raised. Festival organisers and other committee members may be invited to speak on specific issues from time to time.

The role of the president is to oversee the general management of the club, provide strategic direction and ensure the delivery of the club's objectives. The president chairs the committee meetings and sets the agenda. The agenda is circulated to all committee members before the meeting.

The secretary takes the minutes and keeps a record of the meetings. Minutes of committee meetings are circulated to committee members with a record of the attendance, items considered and committee resolutions. The secretary maintains the member's register and notifies applicants regarding membership or renewal.

The treasurer banks club funds, maintains records of the club's accounts and presents the financial statement to the meetings as required. Funds include proceeds from memberships, donations, raffles, event ticket sales and government grants.

The Management Committee determines club policy and is responsible for decisions about the club. The committee has the general control and management of the administration of the affairs, property and funds of the club.

All committee members are elected at the AGM. A committee member can resign anytime by advising the committee in writing. If a committee member fails to attend more than three committee meetings in a row, the committee must be advised so that another member may be appointed if required.

### GENERAL COMMITTEE

The general committee meets on alternate months to the Management Committee. It includes all committee members. The meeting is chaired by the president or delegate. The agenda is open to discussion around the general operations of the club, issues and upcoming events. A quorum requires 7 committee members including at least one management committee member. Any member of the club can attend a general committee meeting but only committee members can vote.

The role of the general committee members is to attend meetings, contribute to the decisions and contribute to the responsibilities of the club. Those responsibilities include general administration, organising monthly events and annual festivals, setting up events, managing the door, raffles, sound and equipment, newsletter, distributing information to members, marketing and promotion, website, general correspondence and grant submissions.



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Meeting attendees must declare any conflict of interest.

### AGM

The AGM is held in November or December each year. The business of the AGM is to:

- Present the annual report and financial statements for the previous financial year;  
and
- Elect committee members for the following year.

Notice of the AGM is given to each member 14 days prior to the AGM. All members may take part and vote in person or by proxy (see Appendix A).

The President  
Last amended 14/1/2010



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### APPENDIX A- PROXY FORM

I, \_\_\_\_\_ (financial member)

Appoint:

The Chairperson of the meeting; OR

\_\_\_\_\_ (financial member)

as my proxy to vote on my behalf at the Coast Acoustics AGM on the \_\_\_\_\_  
and any adjournment of the meeting.

Signed \_\_\_\_\_ date \_\_\_\_\_

Please the forward signed form to PO Box 6946 GCMC Qld 9726 or hand it to the Secretary.